

2017 PROPOSED THETA OMEGA CHAPTER BUDGET

Presented to Executive Committee 10/6/2016

| SOURCE OF FUNDS (INCOME) | 2017 PROPOSED BUDGET | 2016 REVISED BUDGET | INCREASE/ DECREASE | Comments/Rationale | 2016 YTD Actuals as of 10/5/2016 |
|---|-------------------------|------------------------|-----------------------|--|-------------------------------------|
| | \$196,620 | \$157,053 | | | \$151,323 |
| BEGINNING BALANCE | \$50,000.00 | \$27,644.34 | \$ 22,355.66 | to reflect actual bank balance as of 12/31/2016 | |
| DESIGNATED FUNDS | \$30,000.36 | \$30,578.66 | \$ (578.30) | | \$30,000.36 |
| Ruth Montrose - TOCS | \$13,831.70 | \$14,410.00 | \$ (578.30) | \$2000/yr cap on expenses | \$13,831.70 |
| Ruth Montrose - Fileo | \$11,657.21 | \$11,657.21 | \$ - | | \$11,657.21 |
| Enid Collins - various | \$4,511.45 | \$4,511.45 | \$ - | Earmarked for Courtesy, Leadership Development, Sorority Relations, Technology | \$4,511.45 |
| Fileo Donations | | | \$ - | | \$275.00 |
| Various Donors | | | \$ - | | \$130.00 |
| DUES & ASSESSMENTS | \$116,170.00 | \$98,380.00 | \$ 17,790.00 | 57759+22230=80059 | \$57,759.00 |
| COIP | \$400.00 | \$400.00 | | | \$400.00 |
| Constitution & Manual | \$0.00 | \$200.00 | | non printing year | \$2,030.00 |
| Chapter Dues (based on 345 members + 30 reinst/transfer | \$64,320.00 | \$66,110.00 | | 36235+22230= 58465 | \$36,235.00 |
| Regular (201 @ \$200) | \$40,200.00 | \$42,600.00 | | | \$24,895.00 |
| Life (27 @ \$200) | \$5,400.00 | \$7,000.00 | | | \$3,600.00 |
| Reduced (144 @ \$130) | \$18,720.00 | \$7,150.00 | | was TOCS Regular & TOCS Life | \$4,620.00 |
| Diamond (3 @ \$0) | \$0.00 | \$9,360.00 | | was TOCS Life | \$3,120.00 |
| EAF (375 @ \$10) | \$3,750.00 | \$3,750.00 | | | \$2,060.00 |
| Per Capita (201 Regular + 144 Reduced @ \$125) | \$43,125.00 | \$24,120.00 | | | \$12,870.00 |
| Late Fees | \$1,200.00 | \$1,200.00 | | | \$1,039.50 |
| Reactivation Fees (25 @ \$135 plus \$10 in EAF) | \$3,375.00 | \$2,600.00 | | | \$2,960.00 |
| Overpayment | \$0.00 | \$0.00 | | | \$164.50 |
| Corporate Office Refund | \$0.00 | \$0.00 | | | |
| PRIOR YEAR DUES & ASSESSMENTS | \$0.00 | \$0.00 | \$ - | | \$6,750.00 |
| Regional Assessment (344 @ \$125) | \$0.00 | \$0.00 | | | \$6,750.00 |
| Late Fees (@ \$25) | | | | | |

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|--------------------------------------|-------------------------|------------------------|-----------------------|--------------------|-------------------------------------|
| BANK CHARGES | \$450.00 | \$450.00 | \$ - | | \$227.16 |
| Credit Card Processing Fees - Square | \$200.00 | \$200.00 | | | \$182.40 |
| NSF Fees | \$250.00 | \$250.00 | | | \$36.00 |
| Interest Income | \$0.00 | \$0.00 | | | \$8.76 |
| SELF-SUSTAINING ACTIVITIES | \$0.00 | \$0.00 | \$ - | | \$56,586.47 |
| Executive Committee Hostess | \$0.00 | \$0.00 | | | \$2,310.00 |
| Chapter Meeting Hostess | \$0.00 | \$0.00 | | | \$1,810.00 |
| Prior Year Holiday Affair | \$0.00 | \$0.00 | | | \$8,319.00 |
| Current Year Holiday Affair | \$0.00 | \$0.00 | | | \$0.00 |
| Current Year Founder's Day | \$0.00 | \$0.00 | | | \$34,871.60 |
| AKA Day at the Capitol | \$0.00 | \$0.00 | | | \$0.00 |
| TOCS Activities | \$0.00 | \$0.00 | | | \$3,355.87 |
| Conference Activities | \$0.00 | \$0.00 | | | \$0.00 |
| Sorority Relations Activities | \$0.00 | \$0.00 | | | \$183.00 |
| Corporate Office Purchases | \$0.00 | \$0.00 | | | \$252.00 |
| Chapter Blazers | \$0.00 | \$0.00 | | | \$5,485.00 |
| Membership Intake Process (MIP) | \$0.00 | \$0.00 | | | \$0.00 |
| SOURCE OF FUNDS (INCOME) | \$196,620 | \$157,053 | \$ 39,567.36 | | \$151,323 |

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| USE OF FUNDS (EXPENSES) | 2017 PROPOSED BUDGET | 2016 REVISED BUDGET | INCREASE/ DECREASE | Comments/Rationale | 2016 YTD Actuals as of 10/5/2016 |
|--|-------------------------|------------------------|-----------------------|-------------------------------|-------------------------------------|
| | \$196,620 | \$157,053 | \$ 39,567.36 | | \$110,613 |
| DESIGNATED EXPENSES | \$30,000.36 | \$28,579.00 | \$ 1,421.36 | | \$578.30 |
| Ruth Montrose - TOCS | \$13,831.70 | \$14,410.00 | \$ (578.30) | | \$578.30 |
| Ruth Montrose - Fileo | \$11,657.21 | \$9,657.00 | \$ 2,000.21 | | \$0.00 |
| Enid Collins | \$4,511.45 | \$4,512.00 | \$ (0.55) | | \$0.00 |
| DUES & ASSESSMENTS | \$54,825.00 | \$31,640.00 | \$ 23,185.00 | | \$21,313.00 |
| COIP (2 @ \$200) | \$400.00 | \$400.00 | | | \$400.00 |
| Constitution & Manual (375 @ \$10) | \$3,750.00 | \$200.00 | | included in reactivation fees | \$0.00 |
| EAF (375 @ \$10) | \$3,750.00 | \$3,750.00 | | | \$2,260.00 |
| Boule Assessment | \$0.00 | \$0.00 | | | \$0.00 |
| Per Capita (345 @ \$125) | \$43,125.00 | \$24,120.00 | | | \$15,570.00 |
| Late Fees (30 @ \$12.50) | \$375.00 | \$270.00 | | | \$243.00 |
| Reactivation Fees (25 @ \$125) | \$3,125.00 | \$2,600.00 | | | \$2,840.00 |
| Chapter Tax | \$300.00 | \$300.00 | | | |
| PRIOR YEAR DUES & ASSESSMENTS | \$0.00 | \$0.00 | \$ - | | \$12,625.00 |
| Regional Assessment (344 @ \$125) | \$0.00 | \$0.00 | | | \$12,625.00 |
| Late Fees (@ \$25) | | | | | |
| BANK CHARGES | \$450.00 | \$450.00 | \$ - | | \$240.47 |
| Credit Card Processing Fees - Square | \$200.00 | \$200.00 | | | \$192.47 |
| NSF Fees | \$250.00 | \$250.00 | | | \$48.00 |
| Service Fees | \$0.00 | \$0.00 | | | |

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|--|-------------------------|------------------------|-----------------------|---------------------|-------------------------------------|
| SELF-SUSTAINING ACTIVITIES | \$3,500.00 | \$3,500.00 | \$ - | | \$48,482.83 |
| Executive Committee Hostess | \$0.00 | \$0.00 | | | \$2,803.03 |
| Chapter Meeting Hostess | | | | | \$1,093.36 |
| Prior Year Holiday Affair | \$0.00 | \$3,500.00 | | | \$1,320.85 |
| Current Year Holiday Affair | \$3,500.00 | \$0.00 | | 2015 deficit makeup | \$1,000.00 |
| Current Year Founder's Day | \$0.00 | \$0.00 | | | \$32,898.23 |
| Reservations | \$0.00 | \$0.00 | | | \$28,103.35 |
| Payment for services | \$0.00 | \$0.00 | | | \$4,110.00 |
| Decorations | \$0.00 | \$0.00 | | | \$684.88 |
| Founder's Day 2017 | | | | | \$1,000.00 |
| AKA Day at the Capitol | \$0.00 | \$0.00 | | | \$0.00 |
| TOCS Activities | \$0.00 | \$0.00 | | | \$3,033.05 |
| Conference Activities | \$0.00 | \$0.00 | | | \$0.00 |
| Regional Conference | \$0.00 | \$0.00 | | | \$0.00 |
| Boule | \$0.00 | \$0.00 | | | \$0.00 |
| Chapter Retreat | \$0.00 | \$0.00 | | | \$0.00 |
| Leadership Conference | \$0.00 | \$0.00 | | | \$0.00 |
| Sorority Relations Activities (see also 11300) | \$0.00 | \$0.00 | | | \$0.00 |
| Bling Badges | | | | | \$189.50 |
| Chapter Blazers | \$0.00 | \$0.00 | | | \$5,144.81 |
| Membership Intake Process (MIP) | \$0.00 | \$0.00 | | | \$0.00 |

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| CONFERENCE EXPENSES | \$9,820.00 | \$12,700.00 | \$ (2,880.00) | | \$11,702.27 |
| Regional Conference (Milwaukee) | \$3,420.00 | \$3,000.00 | \$ 420.00 | | |
| Delegate Registration (12 @ \$185) | \$2,220.00 | \$1,800.00 | \$ 420.00 | | \$2,220.00 |
| Basileus Expenses | \$1,200.00 | \$1,200.00 | \$ - | | \$1,186.67 |
| Hospitality | \$0.00 | \$0.00 | \$ - | | \$0.00 |
| Boule | \$0.00 | \$8,900.00 | \$ (8,900.00) | | |
| Delegate Registration (12 @ \$450) | \$0.00 | \$5,400.00 | \$ (5,400.00) | | \$5,100.00 |
| Basileus Expenses | \$0.00 | \$3,000.00 | \$ (3,000.00) | | \$2,695.60 |
| Boule Luncheon Assessment | \$0.00 | \$500.00 | \$ (500.00) | | \$500.00 |
| Leadership (Las Vegas) | \$5,900.00 | \$0.00 | \$ 5,900.00 | | |
| Delegate Registration (2 @ \$450) | \$900.00 | | | | |
| Basileus & Grad Advisor Expenses | \$5,000.00 | | | | |
| Cluster - Basileus registration & expenses | \$300.00 | \$200.00 | \$ 100.00 | | |
| Chapter Retreat | \$200.00 | \$100.00 | \$ 100.00 | every other year | |
| Undergraduate Round-Up | | \$500.00 | \$ (500.00) | | |

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|---|-------------------------|------------------------|-----------------------|---------------------------|-------------------------------------|
| COMMITTEE EXPENSES | \$14,500.00 | \$14,500.00 | \$ - | | \$6,948.79 |
| Archives | \$300.00 | \$300.00 | \$ - | | |
| Audit | \$50.00 | \$50.00 | \$ - | | |
| Budget/Finance | \$50.00 | \$50.00 | \$ - | | |
| Chapter Exhibit/Scrapbook | \$300.00 | \$300.00 | \$ - | | |
| Connection | \$400.00 | \$400.00 | \$ - | | \$121.02 |
| Courtesy | \$3,500.00 | \$3,500.00 | \$ - | | \$2,643.89 |
| Fileo (see also 11200) | \$2,000.00 | \$2,000.00 | \$ - | | \$1,426.25 |
| Graduate Advisor Council | \$500.00 | \$500.00 | \$ - | | |
| Handbook | \$100.00 | \$100.00 | \$ - | | |
| Heritage | \$100.00 | \$100.00 | \$ - | | |
| Hospitality | \$50.00 | \$50.00 | \$ - | | |
| Leadership Development (see also 11300) | \$500.00 | \$500.00 | \$ - | | |
| Membership | \$550.00 | \$550.00 | \$ - | | \$505.44 |
| Mentoring | \$500.00 | \$500.00 | \$ - | | \$495.41 |
| Memorial Service | \$500.00 | \$500.00 | \$ - | | \$217.50 |
| Music | \$100.00 | \$100.00 | \$ - | | \$0.00 |
| Nominating | \$50.00 | \$50.00 | \$ - | | \$44.81 |
| Pan-Hellenic Council | \$450.00 | \$450.00 | \$ - | | \$427.37 |
| Protocol | \$100.00 | \$100.00 | \$ - | | |
| Public Relations | \$300.00 | \$300.00 | \$ - | | |
| Report Book | \$300.00 | \$300.00 | \$ - | | \$162.97 |
| Sorority Relations | \$500.00 | \$500.00 | \$ - | | \$276.74 |
| Standards | \$50.00 | \$50.00 | \$ - | | |
| Strategic Planning | \$50.00 | \$50.00 | \$ - | | |
| Technology (see also 11300) | \$3,000.00 | \$3,000.00 | \$ - | quickbook license (\$212) | \$431.06 |
| TOCS (see also 11100) | \$200.00 | \$200.00 | \$ - | | \$196.33 |

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|---|-------------------------|------------------------|-----------------------|---------------------------------------|-------------------------------------|
| OFFICER'S EXPENSES | \$3,650.00 | \$3,450.00 | \$ 200.00 | | \$2,175.77 |
| Basileus | \$700.00 | \$700.00 | \$ - | | \$597.27 |
| Anti-Basileus | \$100.00 | \$100.00 | \$ - | | |
| Epistoleus | \$50.00 | \$50.00 | \$ - | | |
| Graduate Advisor (Roundup - Atlanta) | \$1,000.00 | \$1,000.00 | \$ - | | \$877.96 |
| Grammateus | \$50.00 | \$50.00 | \$ - | | |
| Historian | \$100.00 | \$100.00 | \$ - | | |
| Hodegos | \$800.00 | \$500.00 | \$ 300.00 | | \$502.05 |
| Ivy Leaf Reporter | \$600.00 | \$600.00 | \$ - | | \$150.00 |
| Pecunious Grammateus | \$150.00 | \$150.00 | \$ - | | |
| Philacter | \$50.00 | \$50.00 | \$ - | | |
| Tamiouchos | \$50.00 | \$150.00 | \$ (100.00) | | \$48.49 |
| ADMINISTRATIVE EXPENSES | \$11,160.00 | \$15,350.00 | \$ (4,190.00) | | \$1,242.71 |
| External Audit | \$5,000.00 | \$5,000.00 | \$ - | | |
| Bonding Insurance | \$850.00 | \$2,000.00 | \$ (1,150.00) | 50/50 split with Akarama \$1700 total | |
| SET Review | \$1,000.00 | \$1,000.00 | \$ - | | |
| Postage | \$500.00 | \$1,500.00 | \$ (1,000.00) | more electronic communications | \$34.64 |
| Printing | \$1,500.00 | \$3,500.00 | \$ (2,000.00) | | \$1,093.16 |
| Report Binding | \$1,000.00 | \$1,000.00 | \$ - | | |
| Stationery | \$100.00 | \$100.00 | \$ - | | |
| Supplies | \$250.00 | \$250.00 | \$ - | | \$114.91 |
| Telephone | \$960.00 | \$1,000.00 | \$ (40.00) | 80/20 split with Akarama \$4800 total | |
| DONATIONS | \$2,000.00 | \$2,000.00 | \$ - | | \$2,000.00 |
| Donations to be determined throughout the year by the chapter | \$2,000.00 | \$2,000.00 | \$ - | | |

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|--|-------------------------|------------------------|-----------------------|-----------------------------------|-------------------------------------|
| PROGRAM SUPPORT | \$15,000.00 | \$15,000.00 | \$ - | | \$15,000.00 |
| Transfer to AKArama Foundation (Chase) | \$15,000.00 | \$15,000.00 | | | \$15,000.00 |
| BUILDING FUND SUPPORT | \$41,465.00 | \$25,000.00 | \$ 16,465.00 | | \$0.00 |
| Transfer to Building Fund (IL Service Federal) | \$25,000.00 | \$25,000.00 | | | |
| MISCELLANEOUS EXPENSES | \$0.00 | \$929.00 | \$ (929.00) | | \$929.00 |
| Marketing - Tent Expense | \$0.00 | \$600.00 | | expenses split 50-50 with AKArama | \$929.00 |
| CONTINGENCY | \$10,250.00 | \$3,955.00 | \$ 6,295.00 | represents 5.1% of total budget | |
| USE OF FUNDS (EXPENSES) | \$196,620 | \$157,053.00 | \$ 39,567.36 | | |
| NET (INCOME-EXPENSES) | \$0.00 | \$0 | | | |